**PARTS INSPECTOR**

The duties and responsibilities of the Parts Inspector include, but are not limited to, the following:

* Inspect incoming materials and retain a record of these inspections.
* Inspect all incoming parts and materials for conformity to purchase orders, and authenticity of new replacement parts. Such parts will be checked for shipping damage, corrosion, rust, or other deterioration.
* Scrutinize all incoming parts and materials orders to assure that the parts are not unapproved. The procedures outlined in AC21-29B, and any other resources, will be used in making this determination. If any parts are detected or suspected to be unapproved, the parts will be specially marked and segregated. The parts will be placed in a special holding area designated by the Quality Assurance Manager. The Chief Inspector will complete FAA Form 8120-11, and send it to both the FAA branch that oversees unapproved parts (AVR-20), and to this repair station’s assigned inspector at the local FAA Flight Standards District Office (FSDO).
* Parts Inspector may place a Locator/Status Tag on parts/appliances to aid in identification. A sample of this Tag (KA-11) is found in the Forms Manual.

In the event of the absence of the Parts Inspector, the Chief Inspector, or his/her designee, will administer the inspection.

**\*These responsibilities will extend to all operating facilities under Kings Avionics, Inc.**